# Sample Resume

#### John Doe

### **Contact Information**

Address: 123 Main Street, Sydney, NSW 2000

Phone: 0400 000 000 Email: johndoe@email.com

### **Personal Information**

**Date of Birth**: 15/04/1988

Passport Number: X236548987

# **Objective**

To contribute to the Information Technology sector in Australia through a position that leverages my extensive experience in software development and project management.

# **Work Experience**

# **Senior Software Developer**

Tech Innovations Pty Ltd

Dates Employed: 01/01/2015 - 31/12/2020

Hours per Week: 38

Duties:

- Led a team of developers in creating innovative software solutions.
- Managed project timelines and deliverables.
- Ensured adherence to best practices in software development. Employer Address: 200 Victoria St, Carlton VIC 3053, Australia Employer Contact: +61 3 9900 0000, hr@techinnovations.com.au

Website: www.techinnovations.com.au

# **Software Developer Intern**

NextGen Software

Dates Employed: 01/06/2011 - 30/11/2011

Hours per Week: 20

Duties:

- Assisted in development and testing of web applications.
- Participated in software feature debugging.

Employer Address: 123 Tech Road, Brisbane QLD 4000, Australia Employer Contact: +61 7 5555 0000, careers@nextgensoftware.com.au

Website: www.nextgensoftware.com.au

### **Education**

# **Master of Science in Computer Science**

University of Technology Sydney

Dates Attended: 01/03/2012 - 30/11/2014

Address: 15 Broadway, Ultimo NSW 2007, Australia Contact Information: +61 2 9514 2000, uto@uts.edu.au

Website: www.uts.edu.au

# **Bachelor of Science in Information Technology**

University of New South Wales

Dates Attended: 01/03/2008 - 25/11/2011 Address: UNSW Sydney, NSW 2052, Australia

Contact Information: +61 2 9385 1000, connect@unsw.edu.au

Website: www.unsw.edu.au

# **High School Diploma**

Sydney Boys High School

Dates Attended: 01/02/2002 - 16/12/2006

Address: Moore Park, Surry Hills NSW 2010, Australia

Contact Information: +61 2 9662 9300, admin@sydneyboyshigh.com

Website: www.sydneyboyshigh.com

If you are applying for higher education, including the following levels are optional but the dates of attending school from K-12 is still required.

### **Secondary Education**

Randwick Boys High School

Dates Attended: 01/02/2000 - 31/01/2002

Address: Avoca St, Randwick NSW 2031, Australia

Contact Information: +61 2 9399 3122, office@randwickbhs.edu.au

Website: www.randwickbhs.edu.au

# **Primary Education**

Coogee Public School

Dates Attended: 28/01/1994 - 15/12/1999

Address: Byron St, Coogee NSW 2034, Australia

Contact Information: +61 2 9665 2044, contact@coogeepublicschool.nsw.edu.au

Website: www.coogeepublicschool.nsw.edu.au

### Kindergarten

Little Stars Kindergarten

Dates Attended: 15/01/1993 - 20/12/1993

Address: 10 Ocean St, Coogee NSW 2034, Australia

Contact Information: +61 2 9555 1234, info@littlestarskindy.com.au

Website: www.littlestarskindy.com.au

# **English Language Proficiency**

**IELTS Academic Training** 

**Test Report Form Number: 123456789** 

Test Date: 10/10/2023

### **Test Scores:**

Listening: 7 Reading: 6.5 Writing: 6.5 Speaking: 7 Overall: 6.5

### Skills

• Proficiency in Java, C#, Python.

- Experienced in Agile and Scrum methodologies.
- Strong leadership and team collaboration skills.

# References

### 1. Dr. Lisa Chang

Senior Engineer SolarTech Inc.

456 Industry Ave, San Francisco, CA 94110

Phone: (415) 123-4567 Email: lchang@solartech.com

### 2. Michael Roberts

Project Manager Green Innovations

789 Energy Road, Los Angeles, CA 90017

Phone: (323) 987-6543

Email: mroberts@greeninnov.com

# Further Personal Information if you are applying with your partner and dependents.

• Marital Status: Married/Engaged/etc

• Marriage Date: June 12, 2010

### **Spouse:**

- Name: Jane Doe (as per passport)
- **Date of Birth:** March 18, 1985
- Educational Background: B.A. in Communications, University of State, 2007
- Current Job Title: Public Relations Manager, Bright Horizons Inc.

### Children:

1. Name: Alice Doe (as per passport)

o **Date of Birth:** April 15, 2012

- o Education: Currently in elementary school, Sunshine Academy
- 2. Name: Robert Doe (as per passport)

o **Date of Birth:** July 22, 2015

o Education: Currently in preschool, Little Stars Nursery

### Countries visited:

List of my international visits over the past 10 years:

1. Country: France

Date From: 15 June 2013Date To: 20 August 2013

- **Reason for Visit:** Summer study abroad program focusing on French language and culture.
- 2. Country: Japan

• **Date From:** 1 April 2015

• Date To: 15 April 2015

- Reason for Visit: Spring break holiday to explore major cities and cultural sites.
- 3. Country: United States

• Date From: 12 May 2016

Date To: 12 July 2016

• Reason for Visit: Internship with a technology startup in Silicon Valley.

4. Country: India

• Date From: 10 December 2018

• **Date To:** 20 December 2018

- **Reason for Visit:** Attended an international conference on renewable energy.
- 5. Country: Brazil

• Date From: 25 February 2020

• **Date To:** 10 March 2020

• **Reason for Visit:** Carnival holiday with friends to experience the festival in Rio de Janeiro.

6. Country: Canada

Date From: 1 September 2021

Date To: 30 November 2021

• **Reason for Visit:** Exchange semester at a university in Toronto focusing on international business.

7. Country: Australia

• **Date From:** 5 April 2022

• **Date To:** 20 April 2022

 Reason for Visit: Family reunion in Sydney; visited relatives and explored the city.

# Visa Refusal or Cancellation History

- 1. Has the applicant ever had an application for entry or further stay in Australia or any other country refused, or had a visa cancelled?
  - **Yes:** The applicant had a tourist visa application to Canada refused in 2015 due to incomplete documentation.
  - No: The applicant has never had a visa application refused or a visa cancelled.

# **Visa Holding History**

- 2. Has the applicant held or currently holds a visa to Australia or any other country?
  - **Yes:** The applicant currently holds a student visa for the United Kingdom, valid from September 2022 to September 2024.
  - No: The applicant has never held a visa to Australia or any other country.

### **Compliance with Visa Conditions**

- 3. Has the applicant ever been in Australia or any other country and not complied with visa conditions or departed outside their authorized period of stay?
  - **Yes:** The applicant overstayed their visa in Japan by one week in 2018 due to a misunderstanding of the visa expiration date.
  - **No:** The applicant has always complied with visa conditions and has never overstayed their authorized period of stay in any country.

Please describe relationship to the student:
Father
Title:Mr.
Family name: Doe
Given name: Richard
Email address:
richard.doe@example.com
Telephone number:
+61 400 123 XXX