

Sample Resume – Vocational Education and Training (VET) Applicant

Mohammed Al-Farsi

23 Al Hamra Street,

Muscat, Oman 112

Phone: +968 9876 5432 | Email: mohammed.alfarsi@email.com

Date of Birth: 15/09/2002

Nationality: Omani | **Passport Number:** OM654321987

Objective

To enroll in a **Diploma of Automotive Technology** at a leading Australian Registered Training Organisation (RTO). My goal is to gain **practical skills and technical expertise in vehicle diagnostics, repairs, and maintenance**. I am passionate about developing hands-on experience in **modern automotive systems and technologies** to enhance my career prospects in the automotive industry.

Education Background

General Education Diploma (GED) – Science Stream

Al Khuwair Secondary School, Muscat, Oman

Dates Attended: 01/09/2018 – 15/06/2020

- Subjects: **English, Mathematics, Physics, Chemistry, Information Technology**
 - Achievements:
 - Scored **85% overall** in final board examinations
 - Awarded **Best Performance in Mathematics and Physics**
-

Work Experience (If Applicable)

Automotive Service Assistant (Internship)

Al Futtaim Auto Service, Muscat, Oman

Dates: 01/07/2022 – 31/12/2022

- Assisted senior technicians in **diagnosing and repairing automotive issues**.
- Gained experience in **engine servicing, brake systems, and electronic diagnostics**.

- Provided **customer support** by explaining repair processes and service estimates.

Part-Time Sales Assistant – Auto Parts

Speed Auto Parts, Muscat, Oman

Dates: 10/01/2021 – 30/06/2022

- Assisted customers in selecting **appropriate spare parts and accessories**.
 - Maintained **inventory and stock levels** of auto parts.
 - Improved **product knowledge on vehicle components and maintenance procedures**.
-

English Language Proficiency

IELTS General Training

Test Report Form Number: 876543210

Test Date: 05/09/2023

- **Listening:** 6.5
- **Reading:** 6.0
- **Writing:** 6.0
- **Speaking:** 7.0
- **Overall Band Score:** 6.5

(Goal: Further improve communication and technical terminology through VET studies.)

Technical Skills

- **Basic Automotive Diagnostics & Repair**
 - **Vehicle Maintenance & Servicing**
 - **Use of Automotive Tools & Equipment**
 - **Customer Service & Communication**
 - **Basic Computer Literacy (MS Office, Inventory Management Systems)**
-

Extracurricular Activities

- Member of the **Automotive Engineering Club**, Al Khuwair Secondary School.

- Participated in **Oman National Science Fair – Automotive Innovation Category**.
 - Volunteer at a **local charity car repair program for low-income families**.
-

Additional Information Needed to Process the Application

References

1. **Mr. Ahmed Al-Harthy**
Principal, Al Khuwair Secondary School
Muscat, Oman
Phone: +968 9543 2100
Email: ahmed.alharthy@alkhuwair.edu.om
 2. **Mr. Youssef bin Khalid**
Workshop Manager, Al Futtaim Auto Service
Muscat, Oman
Phone: +968 9786 5432
Email: youssef.khalid@alfuttaim.com
-

Personal & Family Information

- **Father's Name:** Khalid Al-Farsi
 - **Occupation:** Mechanical Engineer
 - **Mother's Name:** Aisha Al-Farsi
 - **Occupation:** Teacher
 - **Marital Status:** Single
-

Countries Visited

- **United Arab Emirates (12/06/2019 – 22/06/2019):** Attended a technical skills workshop in Dubai.
 - **Qatar (05/12/2021 – 10/12/2021):** Automotive trade fair visit.
-

Visa & Compliance History

- **Visa Holding History:** Holds a **valid Australian student visa application in progress**.
- **Visa Refusals:** None.
- **Compliance:** No previous visa violations or overstays.

Emergency Contact

- **Father:** Khalid Al-Farsi
 - Email: khalid.alfarsi@example.com
 - Phone: +968 9543 6789