

Sample Supervisor Confirmation Letter

[University Letterhead]

[Date]

To: Admissions Committee

[University Name]

[Department Name]

[University Address]

Subject: Confirmation of Supervision for [Applicant Name]

Dear Admissions Committee,

I am pleased to confirm my willingness to supervise **[Applicant Name]** for the **PhD program in [Field of Study]** at **[University Name]**, pending successful admission. I have reviewed [his/her/their] research proposal titled "*[Proposed Research Title]*" and find it to be well-aligned with my expertise and ongoing research in **[specific research area]**.

[Applicant Name] has demonstrated strong research potential through [his/her/their] previous work on **[mention a relevant research area, publication, or project]**. After our discussions on **[date of initial communication]**, I am confident that [he/she/they] possesses the analytical skills, research experience, and motivation required to succeed in a rigorous PhD program.

At [University Name], our research group specializes in **[mention lab or research group]**, and I believe [Applicant Name]'s work will complement our ongoing projects, particularly in **[specific aspect of research]**. I look forward to mentoring [him/her/them] and guiding their research towards meaningful contributions in the field.

Should you require any additional information regarding this supervision arrangement, please feel free to contact me at **[Supervisor's Email]**.

Sincerely,

[Professor's Name]

[Professor's Title]

[Department Name]

[University Name]

Email: [Supervisor's Email] | Phone: [Supervisor's Phone]

Alternative: Sample Supervisor Confirmation Email

Subject: Confirmation of Supervision for PhD Applicant – [Applicant Name]

Dear [Applicant Name],

I am pleased to confirm my willingness to supervise your PhD research at **[University Name]**, provided you successfully gain admission to the program in

[Field of Study]. Your proposed research on **[Research Topic]** aligns well with my expertise in **[Supervisor's Research Area]**, and I believe your work could make a valuable contribution to our research group, **[Lab/Research Center Name]**.

Our discussions have given me confidence in your research capabilities, and I look forward to working with you should your application be successful. Please include this email as confirmation of my support in your PhD application.

If the admissions committee requires any additional details, they are welcome to contact me at **[Supervisor's Email]**.

Best regards,

[Professor's Name]

[Professor's Title]

[Department Name]

[University Name]

Email: [Supervisor's Email] | Phone: [Supervisor's Phone]